



HANHAM PARISH COUNCIL

Minutes of the Hanham Parish Annual Meeting held on Wednesday 16th May 2019 in the Ridgeway Room, Hanham Community Centre

MEETING COMMENCED AT 7.30pm.

Present: Chair-Councillor June Bamford opened - followed by Councillor Ian Richardson.
Councillors: John Ball, Louise George, Paul Glanville, Bernard Jackson, Brenda Langley and Jason Pearce.

Clerk: Nicola Little.

Members of the public: 4

1.	Election of the Chairman for the year 2019/20 Resolved: Councillor Ian Richardson is duly elected as Chairman for the year 2019/2020 The declaration of office was signed and witnessed by the Clerk.
2.	Chairman's Remarks The Chair welcomed members of the public along with new and returning councillors and thanked Cllr Bamford for her services as Chair.
3.	Apologies for absence Cllrs J Carley and M Pitts.
4.	Declarations of Interest and requests for dispensations None.
5.	Election of Vice Chairman for the year 2019/20 Resolved: Councillor Bernard Jackson is elected to the position of Vice Chair for the year 2019/20.
6.	Declarations and Register of Members Interests The Clerk confirmed that all Declarations of Acceptance of Office had been witnessed prior to the meeting and that all the Register of Interests had been received.
7.	To appoint Members to serve on the under mentioned committees Planning Committee: <i>Cllrs – Ball, Bamford, Jackson, Glanville, Pearce and Richardson</i> Finance Committee: <i>Cllrs – Ball, Langley, George, Jackson, Richardson, Pearce.</i>

8.	<p>To appoint representatives to other bodies</p> <p>Resolved: Members to represent Hanham Parish on the following;</p> <ul style="list-style-type: none"> a) ALCA- <i>Cllr I Richardson</i> b) Guardian for the Defibrillator – <i>Cllr B Jackson</i> c) Hanham Business Community Partnership- <i>Cllr B Jackson</i> d) Hanham Community Centre, Management Committee- <i>Cllr B Jackson</i> e) Hanham and Longwell Green Community Engagement Forum- <i>Cllr L George</i> f) Hanham Common Fayre Committee- <i>Cllr I Richardson</i> g) Newsletter Working Group – <i>Cllrs George and Glanville</i> h) Remembrance Service Co-ordinator- <i>Cllr I Richardson and J Pearce</i> i) Town and Parish Council Forum – <i>Cllr I Richardson</i> j) Any other groups- <i>Nothing identified.</i>
9.	<p>Confirmation of Minutes</p> <p>The Chair asked that the minutes of the Full Council of 3rd April 2019 be approved.</p> <p>Resolved: That the minutes of the Full Council of 3rd April 2019 are approved as a correct record and signed by the Chairman.</p>
10.	<p>Adjourn for Public Participation</p> <p>One member of the public spoke on the following - Blocked footpath following hedge trimming by SGC in the Woodstock area of Magpie Bottom, pedestrians and dog walkers could not use as brambles etc. not cleared.</p> <p>The location was not in Hanham Parish however the District Councillors would take this matter up as it was within their boundary.</p> <p>A question was asked about the progress on building on land at the old Kleeneze site. Councillors responded - it was understood that mining surveys were ongoing.</p> <p style="text-align: center;">-----</p> <p><u>District Councillors Report</u> Cllr J Bamford reported that planning application P19/0994/F Sports Ground, Aek Boco Football Hanham had been recommended for approval, with conditions, by the relevant planning officer. Cllr Bamford would request that this goes to the planning committee at SGC for further deliberation.</p> <p style="text-align: center;">-----</p>
11.	<p>Meeting Reconvened</p>
12.	<p>Planning Matters</p> <ul style="list-style-type: none"> a) No planning applications for consideration. b) A planning training session has been arranged for Hanham and Hanham Abbots Councillors and Clerks. This is run by ALCA and will take place in Hanham Hall on Tuesday 9th July at 7.30pm.
13.	<p>Finance</p>

	<p>a) The Chair of Finance provided a verbal report. All expenditure is within its defined limits. The following income has been recently received First half of this year's precept £22,874.00 Community Infrastructure Levy £3,565.97 VAT refund for year-end 31st March 2019 £ 4,282.68</p> <p>Confirmation has been received from HSBC Bank that funds in the High Interest Bond have been reinvested for a further 6 months. An end of year Internal Audit has been arranged for Monday 20th May at the council offices in Yate.</p> <p>Balances of accounts As at 15th May 2019</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">£</th> </tr> </thead> <tbody> <tr> <td>H.S.B.C. Treasurers Account</td> <td style="text-align: right;">2,283.79</td> </tr> <tr> <td>H.S.B.C. Money Manager Account</td> <td style="text-align: right;">66,096.24</td> </tr> <tr> <td>H.S.B.C. Election Account (earmarked reserves)</td> <td style="text-align: right;">21,796.21</td> </tr> <tr> <td>H.S.B.C. High Interest bond (earmarked reserves)</td> <td style="text-align: right;">11,800.16</td> </tr> <tr> <td>Nat West Community Fund</td> <td style="text-align: right;"><u>,50,101.34</u></td> </tr> <tr> <td></td> <td style="text-align: right;">152,077.74</td> </tr> </tbody> </table> <p>b) Resolved: New signatories for bank mandate in addition to existing relevant parties are Cllrs George and Langley.</p> <p>c) Resolved: Payments approved from the schedule provided along with one late invoice that requires your verbal approval, Apre Surfacing for £36.00 (bus shelter cleaning).</p>		£	H.S.B.C. Treasurers Account	2,283.79	H.S.B.C. Money Manager Account	66,096.24	H.S.B.C. Election Account (earmarked reserves)	21,796.21	H.S.B.C. High Interest bond (earmarked reserves)	11,800.16	Nat West Community Fund	<u>,50,101.34</u>		152,077.74
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<p>14.</p>	<p>Annual Return for year ended 31 March 2019</p> <p>a) Resolved: the Financial Statement for 2018/19 approved and signed by the Chair b) Resolved: Section1 of the Annual Governance Statement for 2018/19 approved and signed by the Chair c) Resolved: Section 2, Accounting Statements for 2018/19 approved and signed by the Chair</p>														
<p>15.</p>	<p>Annual Review of Standing Orders</p> <p>a) No changes required. Duly noted.</p>														
<p>16.</p>	<p>General Power of Competence</p> <p>Resolved: Confirmed that conditions have been met in accordance with the regulations.</p>														
<p>17.</p>	<p>Matters Arising from Previous Meetings</p> <p>a) Dedication Service for bench seats- Saturday 25th May at 10.00am, service to be led by Reverend Beverley Charles. Community Centre has kindly offered to provide tea and coffee following the service. b) Memorial Garden Boundary – Ongoing. Clerk has contacted Nigel Riglar Director of Environment and Community Services who is investigating the matter. c) Computer upgrade – requirements confirmed order to be placed.</p>														
<p>18.</p>	<p>Reports from Parish Council representatives from other meetings</p>														

	Cllr B Jackson – Hanham Community Centre Management Committee Meeting. Cllr B Jackson - Hanham Business Comm Partnership, Fayre in the High Street arranged for 13 th July.
19.	Correspondence from South Gloucestershire Council None
20.	Correspondence from other sources None
21.	Members points of information None
22.	Date of next meeting Wednesday 5 th June 2019 at 7.30pm in the Whittuck Room, Hanham Community Centre. Apologies received in advance from Cllr Bamford

Meeting ended at 8.30pm.

Chairman