



HANHAM PARISH COUNCIL

You are invited to attend a meeting of Hanham Parish Council in the Whittuck Room, Hanham Community Centre, High Street, Hanham, on Wednesday 3rd July at 7.30pm

OPEN TO THE PUBLIC AGENDA

1.	APOLOGIES FOR ABSENCE
2.	CHAIRMAN'S REMARKS <i>Welcome, introductions and emergency evacuation procedure.</i>
3.	VISIT FROM CREATIVE YOUTH NETWORK Quarterly report presented by Bethanie Hibberd, CYN
4.	DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS <i>Members who have Disclosable Pecuniary Interests or Other Non Disclosable Pecuniary Interests to declare are asked to:</i> <i>a) State the item number in which they have an interest</i> <i>b) State the nature of the interest</i> <i>Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.</i>
5.	CONFIRMATION OF MINUTES <i>To confirm the minutes of the Full Council meeting held on 5th June 2019.</i>
6.	ADJOURNMENT FOR PUBLIC PARTICIPATION <i>Any <u>resident</u> of the Hanham Parish area or persons affected by decisions taken by the Council may address this meeting (for no more than five minutes) to present a petition or make a statement. Anyone wishing to film/record the meeting should refer to the media policy prior to attendance at www.hanhampc.org.uk</i> - Items from the public - Report from the District Councillors
7.	RECONVENE MEETING
8.	PLANNING MATTERS a) Consideration of planning applications received. b) Other matters relating to planning. - Derelict home in Lower Conham Vale, enforcement action.

	- Reminder of Planning Training Session for Councillors
9.	<p>FINANCE</p> <p>a) Verbal financial report from the Chair of Finance b) To authorise payment of accounts from the schedule provided</p>
10.	<p>ANNUAL REVIEW OF THE FOLLOWING;</p> <p>a) To receive and approve the asset and inventory register of council property b) Council insurance policy c) Risk Assessments - bus shelter, home working and financial risks d) Policies; - Document Retention and Destruction Policy - Information and Data Protection Policy - Social Media and Electronic Communication Policy - Management of Transferable Data</p>
11.	PARISH COUNCIL MEETINGS/VENUE
12.	<p>MATTERS ARISING</p> <p><i>On-going issues from previous meetings.</i></p> <p>a) Memorial Garden- maintenance of gates and railings by South Glos Council. b) Outstanding works by SGC, subsidence issues by 100 steps Conham Hill</p>
13.	<p>REPORTS FROM PARISH COUNCIL REPRESENTATIVES FROM OTHER MEETINGS</p> <p><i>Brief verbal presentation, with a copy of the full report to the Clerk if necessary.</i></p>
14.	CORRESPONDENCE FROM SOUTH GLOS COUNCIL
15.	CORRESPONDENCE FROM OTHER SOURCES
16.	<p>MEMBERS POINTS OF INFORMATION</p> <p><i>All matters to be notified to the Chair <u>prior to the meeting.</u></i></p>
17.	DATE OF NEXT MEETING

.....Clerk to the Council
Enquiries to: Clerk to the Council, Nicola Little, 10 Tyler Close, Hanham, Bristol, BS15 9NG
Tel: 01454 862696 email:clerk@hanhampc.org.uk

HANHAM PARISH COUNCIL

ACCOUNTS FOR PAYMENT AS AT 25th June 2019
TO BE AUTHORISED AT FULL COUNCIL MEETING OF 3rd July 2019

Automated Payments Due

£

Due	HMRC - monthly tax and NI	253.01
Due	Banes Council: Avon Pension Fund	565.57
Due	Adam Phillips Design – Website Management, annual fee	600.00

Automated Payments to Clerk

Due		1.60
N. Little -	mileage claim for car journeys relating to parish business.	
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Automated Payment due to N Little in respect of the above.		1.60

PAYMENT FOR AUTHORISATION IN ADVANCE OF NEXT FULL COUNCIL MEETING

Auto Payment	N Little- Salary, July	1,213.01
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I hereby certify the above payments were authorised by Hanham Parish Council at
its meeting on 3rd July 2019

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Chairman