



# HANHAM PARISH COUNCIL

You are invited to attend a meeting of Hanham Parish Council in the Whittuck Room, Hanham Community Centre, High Street, Hanham, on Wednesday 4<sup>th</sup> September 2019 at 7.30pm

## OPEN TO THE PUBLIC AGENDA

1.	APOLOGIES FOR ABSENCE
2.	CHAIRMAN'S REMARKS  <i>Welcome, introductions and emergency evacuation procedure.</i>
3.	DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS  <i>Members who have Disclosable Pecuniary Interests or Other Non Disclosable Pecuniary Interests to declare are asked to:</i> <i>a ) State the item number in which they have an interest</i> <i>b) State the nature of the interest</i>  <i>Please note if an interest of this nature is declared the Member will not be permitted to speak on the item and must leave the room for the duration of the debate and the vote on the item.</i>
4.	CONFIRMATION OF MINUTES  <i>To confirm the minutes of the Full Council meeting held on 3<sup>rd</sup> July 2019.</i>  <i>To receive the finance minutes of Tuesday 16<sup>th</sup> July 2019 (to be confirmed at next relevant committee meeting).</i>
5.	ADJOURNMENT FOR PUBLIC PARTICIPATION  <i>Any <u>resident</u> of the Hanham Parish area or persons affected by decisions taken by the Council may address this meeting (for no more than five minutes) to present a petition or make a statement. Anyone wishing to film/record the meeting should refer to the media policy prior to attendance at <a href="http://www.hanhampc.org.uk">www.hanhampc.org.uk</a></i>  - Items from the public - Report from the District Councillors
6.	RECONVENE MEETING
7.	PLANNING MATTERS a) Consideration of planning applications received.  <b>P19/11241/F- 6 Deverose Court Hanham Bristol South Gloucestershire BS15 3SW.</b> Erection of a single storey rear extension to form additional living accommodation.

	b) Other matters relating to planning.
<b>8.</b>	<p><b>FINANCE</b></p> <p>a) Verbal financial report from the Chair of Finance  b) Costs for the upgrade for QuickBooks for compatibility with Windows 10  c) Costs for the purchase a printer, copier scanner compatible with Windows 10 and end the rental contract with Konica Minolta  d) To authorise payment of accounts from the schedule provided</p>
<b>9.</b>	<p><b>GOING PAPERLESS</b></p> <p>To consider the following;  <i>Paper is an expensive and inefficient way to manage information; the parish council can decrease their environmental footprint by going paperless at meetings.</i></p>
<b>10.</b>	<p><b>PARISH COUNCIL MEETINGS/VENUE</b></p> <p>Report from Cllrs Ball and Pearce.</p>
<b>11.</b>	<p><b>MATTERS ARISING</b></p> <p><i>On-going issues from previous meetings.</i></p> <p>a) Memorial Garden- maintenance of gates and railings by South Glos Council - update  b) Roundabout seasonal planting - update  c) Remembrance Service - update</p>
<b>12.</b>	<p><b>REPORTS FROM PARISH COUNCIL REPRESENTATIVES FROM OTHER MEETINGS</b></p> <p><i>Brief verbal presentation, with a copy of the full report to the Clerk if necessary.</i></p>
<b>13.</b>	<b>CORRESPONDENCE FROM SOUTH GLOS COUNCIL</b>
<b>14.</b>	<b>CORRESPONDENCE FROM OTHER SOURCES</b>
<b>15.</b>	<p><b>MEMBERS POINTS OF INFORMATION</b></p> <p><i>All matters to be notified to the Chair <u>prior to the meeting.</u></i></p>
<b>16.</b>	<b>DATE OF NEXT MEETING</b>

.....Clerk to the Council  
Enquiries to: Clerk to the Council, Nicola Little, 10 Tyler Close, Hanham, Bristol, BS15 9NG  
Tel: 01454 862696 email:clerk@hanhampc.org.uk

# HANHAM PARISH COUNCIL

## ACCOUNTS FOR PAYMENT AS AT 28<sup>th</sup> August 2019 TO BE AUTHORISED AT FULL COUNCIL MEETING OF 4<sup>th</sup> September 2019

### Payments approved during summer recess (min ref 46b 3/7/19)

£

PAID	Hanham Comm Centre, room hire	115.00
PAID	Apré Surfacing, cleaning of bus shelter	36.00
PAID	Creative Youth Network, Friday Night Project	937.50
PAID	ALCA, Councillor Planning Training ( costs shared with HAPC)	100.00
PAID	Avoca Marketing, door to door newsletter deliveries	238.06
PAID	Rainbow Press, newsletter printing	450.00
PAID	Nicola Little, Reimbursement to Clerks credit card for purchase of new pc with accessories for the parish council	1,613.76
PAID	Konica Minolta, copy usage fee	7.32
PAID	Konica Minolta, quarterly copier hire fees	47.30
PAID	South Glos Council, Streetscene costs	4,044.17
PAID	Nicola Little, Clerks Salary for August	1,213.01
PAID	Banes Council, Avon Pension Fund- August	565.57
PAID	HMRC - monthly tax and NI - August	253.01

### Automated Payments Due

£

Due	HMRC - monthly tax and NI	252.81
Due	Banes Council, Avon Pension Fund	565.57

### Automated Payments to Clerk

Due		2.00
N. Little - mileage claim for car journeys relating to parish business.		18.00
- quarterly internet claim for use of clerks personal internet for parish business		52.00
- quarterly home working allowance		11.44
- postage fees		
Automated Payment due to N Little in respect of the above.		<b>83.44</b>

-----

### **PAYMENT FOR AUTHORISATION IN ADVANCE OF NEXT FULL COUNCIL MEETING**

Auto Payment	N Little- Salary, September	1,213.01
--------------	-----------------------------	----------

I hereby certify the above payments were authorised by Hanham Parish Council at its meeting on 4<sup>th</sup> September 2019

.....

Chairman