



HANHAM PARISH COUNCIL

Minutes of the Hanham Parish Full Council Meeting held on Wednesday 4th September 2019 in the Whittuck Room, Hanham Community Centre

MEETING COMMENCED AT 7.30pm.

Present: Chair-Councillor Ian Richardson

Councillors: John Ball, June Bamford, Paul Glanville, Bernard Jackson and Brenda Langley.

Clerk: Nicola Little.

Members of the public: None

55.	Apologies for absence Cllrs Jacqui Carley, Louise George, Jason Pearce and Matt Pitts.
56.	Chairman's Remarks The Chair welcomed councillors, he reminded them of the need to speak one at a time during any debates so their point of view could be heard by everyone and minutes of any resolution could be clearly recorded.
57.	Declarations of Interest and requests for dispensations None.
58.	Confirmation of Minutes The Chair asked that the minutes of the Full Council of 3 rd July 2019 be approved. Resolved: That the minutes of the Full Council of 3 rd July 2019 are approved as a correct record and signed by the Chairman. The Chair confirmed that minutes of the Finance Committee of Tuesday 16 th July 2019 had been received and would be confirmed at the next relevant committee meeting.
59.	Adjourn for Public Participation No public present. ----- <u>Report from District Councillors</u> - Cllr Langley reported that the issues surrounding the seasonal planting on the roundabout on the junction of Memorial Road and the High Street seemed to be resolved. The chevron signs had been removed and the electricity box re-sited to enable the grounds team to park. As a result autumn bedding would be planted. - AEK Boco, Cllr Bamford reported that the Spatial Planning Committee had reversed the decision of the SGC Planning Committee and approved their planning application with conditions. ----- The Chair thanked the District Cllrs for their report.

60.	Meeting Reconvened														
61.	<p>Planning Matters</p> <p>a) P19/11241/F- 6 Deverose Court Hanham Bristol South Gloucestershire BS15 3SW. Erection of a single storey rear extension to form additional living accommodation.</p> <ul style="list-style-type: none"> • No objection <p>b) None.</p>														
62.	<p>Finance</p> <p>a) The finance committee met on 16th July. The accounts were scrutinized and the committee were satisfied that expenditure is on track.</p> <p>Balances of accounts As at 2nd September 2019</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">£</th> </tr> </thead> <tbody> <tr> <td>H.S.B.C. Treasurers Account</td> <td style="text-align: right;">5.64</td> </tr> <tr> <td>H.S.B.C. Money Manager Account</td> <td style="text-align: right;">49,617.02</td> </tr> <tr> <td>H.S.B.C. Election Account (earmarked reserves)</td> <td style="text-align: right;">21,810.77</td> </tr> <tr> <td>H.S.B.C. High Interest bond (earmarked reserves)</td> <td style="text-align: right;">11,800.16</td> </tr> <tr> <td>Nat West Community Fund</td> <td style="text-align: right;"><u>50,126.60</u></td> </tr> <tr> <td></td> <td style="text-align: right;">133,360.19</td> </tr> </tbody> </table> <p>b) All the equipment the Clerk has is out of date in information technology terms Resolved: Upgrade to Quickbooks Desktop pro 2019 for compatibility with new Windows 10 PC.</p> <p>c) The office printer is now almost 10 years old and does not support Windows 10. The previous council were aware of this and set aside funds in the budget with the intention to end the photocopier contract with Konica Minolta at cost of £47.30 a quarter and purchase a colour printer copier scanner to replace both pieces of equipment. The Clerk had discussed the various options with the Chair and Chair of Finance. Resolved: Purchase new office equipment. Cancel contract with Konica Minolta once everything is in place.</p> <p>d) Resolved: Payment of accounts approved against the schedule provided along with one late invoice that requires verbal approval, Apre Surfacing £36.00 for bus shelter cleaning.</p>		£	H.S.B.C. Treasurers Account	5.64	H.S.B.C. Money Manager Account	49,617.02	H.S.B.C. Election Account (earmarked reserves)	21,810.77	H.S.B.C. High Interest bond (earmarked reserves)	11,800.16	Nat West Community Fund	<u>50,126.60</u>		133,360.19
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63.	<p>Going Paperless at meetings</p> <p>Resolved: Agendas, minutes and supporting papers will now be emailed to councillors in advance of meetings. A paper copy of the agenda will be available on the night of the meeting.</p>														
64.	Parish council meetings/venue														

	<p>Cllr Ball produced a comprehensive written report providing details of alternative meeting venues. A detailed discussion took place amongst councillors weighing up the pro's and con's.</p> <p>Cllr June Bamford asked to put forward a motion; this was seconded by the Chair.</p> <p>Motion -To remain at Hanham Community Centre for parish council meetings.</p> <p>In favour – 4 Against – 2</p> <p>Resolved: Motion carried by a majority- to remain at the community centre for parish meetings.</p> <p>The Chair thanked Cllr Ball for the work he had done in compiling this report, this would be useful in case it was necessary to look at booking other venues in the future.</p> <p>Cllr Ball wished it noted that if there is a problem with room bookings in the future then he would ask for the matter to be revisited.</p>
65.	<p>Matters Arising from Previous Meetings</p> <p>a) Memorial Garden- The Chair reported that assurances had been given that the schedule of works required to bring the area up to standard would be undertaken over the next few months. The matter would be revisited in a few months' time to ensure this was the case. Resolved Clerk to ensure this is placed on the January 2020 agenda.</p> <p>b) Roundabout planting. This had already been covered in the District Cllrs report.</p> <p>c) Remembrance Service – Sunday 10th November at 11.00am. Hanham Community Centre is offering their support. Cllrs Ball and Richardson would be working together with the various parties for this event.</p>
66.	<p>Reports from Parish Council representatives from other meetings</p> <p>Cllr Jackson, Traders meeting. Christmas Fayre 7th December 2019 Cllr Jackson, Hanham Community Centre Board of Trustees Meeting.</p>
67.	<p>Correspondence from South Gloucestershire Council</p> <p>None.</p>
68.	<p>Correspondence from other sources</p> <p>None.</p>
69.	<p>Members points of information</p> <p>The Chair reported that he had attended a meeting at Hanham Abbots parish council the previous evening in his capacity as a councillor of that parish. A presentation had been given from Swift Sports Coaching who provide school holiday sports provision for primary school aged children. They gave a very impressive presentation and councillors felt this would be a good joint project between Hanham Abbots and Hanham PCs. The suggestion was to have a "taster day" during October half term and review the success of the project. The Chair asked if there was any support from Hanham PC in principle for this with a view to then placing the matter on the next agenda to consider financial support.</p> <p>Councillors asked that the Clerk arrange for Swift Sport Coaching to provide a presentation</p>

	to Hanham Parish Council for the October meeting and add the matter of financial support to the meeting agenda for further consideration.
70.	Date of next meeting Next planned meeting of the Full Council, Wednesday 2 nd October 2019 at 7.30pm in the Whittuck Room, Hanham Community Centre.

Meeting ended at 8.25pm

Chairman