



HANHAM PARISH COUNCIL

Minutes of the Hanham Parish Full Council Meeting held on Wednesday 5th September 2018, in the Whittuck Room, Hanham Community Centre

MEETING COMMENCED AT 7.30pm.

Present: Chair-Councillor June Bamford

Councillors: Betty Gearing, Paul Glanville, John Goddard, Heather Goddard, Bernard Jackson, Brenda Langley, John Lewis and Ian Richardson.

Clerk: Nicola Little.

Members of the public: 3

49.	Apologies for absence Cllr Jacqui Carley, approved long term absence.
50.	Chairman's Remarks The Chair welcomed councillors and public to the meeting.
51.	Declarations of Interest and requests for dispensations None.
52.	Confirmation of Minutes The Chair asked that the minutes of the Full Council of 5 th September 2018 be approved Resolved: That the minutes of the Full Council of 5 th September 2018 are approved as a correct record and signed by the Chairman.
53.	Adjourn for Public Participation Local Resident in Greenbank Road wished to speak about the new development; he was not speaking on behalf of any group and was not objecting to the actual development. Concerns were expressed about large lorries backing up on Greenbank Road, Woodyleaze and Wesley Avenue, waiting to gain access to the site. These were bumping up on the pavement and causing damage, the resident felt that the costs of repairs should not be at the expense of the locals via the council tax. Whilst the developers were consulting with residents about progress on the site and had provided some parking on the land for visiting contractors work was taking place outside of the agreed hours. The District Councillors responded. They were already aware of some of these issues and the relevant officers from South Glos Council were investigating.

	<p>Local Resident expressed an interest in item 10 of the agenda, Dean Walk, litter issues. He asked if he could speak under this item if necessary. The Chair agreed to this request.</p> <p>Local Resident wished to complain about the poor state of the old Kleeneze site. Overgrown bushes were now overhanging the pavements of Martins Road and Anstey's Road. Rats were also spotted on the site.</p> <p>District Councillors to take the necessary steps to deal with this issue.</p> <p><u>District Councillors Report</u></p> <ul style="list-style-type: none"> - A South Glos Consultation would be undertaken with BOCO football club who are seeking Landlords permission to install night lighting on the pitch. - SGC consultation on 20 mile an hour restrictions and speed humps in certain areas in Hanham. - Disappointment was expressed at the reduced policing in Hanham. PC Andy Cox had retired 9 months ago and his post was yet to be filled. The District Cllrs would be taking this up with the Police Crime Commissioner. <p style="text-align: center;">-----</p> <p>The Chair thanked the District Councillor for the report.</p>														
54.	Meeting Reconvened														
55.	<p>Planning Matters</p> <ul style="list-style-type: none"> a) No planning applications to be considered this month. b) None. 														
56.	<p>Finance</p> <ul style="list-style-type: none"> a) The Chair of finance provided a verbal report. The Finance Committee met on 4th July 2018 to examine the accounts in detail. The next planned meeting will be in November when preparations will begin on determining the precept for 2019/20. The external auditor has now approved the budgets for 2017/18. This will be placed on next month's agenda to be formally acknowledged. <p>Balances of accounts As at 4th September 2018</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">£</th> </tr> </thead> <tbody> <tr> <td>H.S.B.C. Treasurers Account</td> <td style="text-align: right;">37.73</td> </tr> <tr> <td>H.S.B.C. Money Manager Account</td> <td style="text-align: right;">54,878.67</td> </tr> <tr> <td>H.S.B.C. Election Account (earmarked reserves)</td> <td style="text-align: right;">21,767.45</td> </tr> <tr> <td>H.S.B.C. High Interest bond (earmarked reserves)</td> <td style="text-align: right;">11,800.16</td> </tr> <tr> <td>Nat West Community Fund</td> <td style="text-align: right;"><u>50,039.21</u></td> </tr> <tr> <td></td> <td style="text-align: right;">138,523.22</td> </tr> </tbody> </table> <ul style="list-style-type: none"> b) A discussion took place regarding the comments made by the internal auditor about the council's reserves. Discussions would need to take place to identify any "one off" projects or grants. <p>Resolved: A small number of councillors to form a working party to discuss this. An outside consultant could be considered to join the party to offer advice.</p>		£	H.S.B.C. Treasurers Account	37.73	H.S.B.C. Money Manager Account	54,878.67	H.S.B.C. Election Account (earmarked reserves)	21,767.45	H.S.B.C. High Interest bond (earmarked reserves)	11,800.16	Nat West Community Fund	<u>50,039.21</u>		138,523.22
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	<p>Resolved: Cllrs J Bamford, B Langley, H Goddard and I Richardson to form the party.</p> <p>c) Resolved: Payments approved from the schedule provided including verbal approval for two late invoices. PKF Littlejohn – External Audit Fees, £360.00 and Apre Surfacing Ltd, Cleaning of bus shelter, £36.00.</p>
57.	<p>Seasonal Planting</p> <p>The Clerk reported that Alison Brown, Landscape Architect from SGC had sent an email asking if the parish council would like to consider changing the planting regime on the roundabout of Memorial Road/Hanham High Street from seasonal bedding to perennial shrubs. Alison had also raised concerns about a hose being trailed across the road from the bowser to water the plants. Alison offered to visit the parish council should they so wish. Councillors noted that some residents had commented on the wonderful colour on the roundabout from the seasonal planting and were of the opinion that this could not be replicated by shrubs. Questions were raised as to why hosepipes were being trailed across the main road when there was a water tap on the roundabout for watering purposes.</p> <p>Resolved: Offer of a visit declined. The parish council wish to continue with the existing arrangements. Clerk to advise of the water supply on the roundabout.</p>
58.	<p>Dean Walk, Panoramic View</p> <p>Councillors discussed the litter problems with a local resident. This location was enjoyed by many visitors however there was no provision for the disposal of litter. This was being left by the small dog bin. The parish council was asked if this could be replaced by a larger litter bin. Councillors discussed the issue and were of the opinion that South Glos Council should fund this.</p> <p>Resolved: Clerk to contact Alison Richards at SGC asking for the removal of the small dog bin with a replacement of a larger litter bin that would also take dog waste.</p>
59.	<p>Parish Defibrillator</p> <p>The Clerk explained that during the summer recess AED locator had written to all parish clerks saying that they could no longer provide a free support service. They wished to make an annual charge to provide governance support to the appointed guardians of the local defibrillators. This was supposed to cover costs for a new App they were constructing as part of a safeguard checking system. It was disappointing that only a month's notice had been provided as a lot of parish councils were on a summer recess and this could not be brought to the attention of full council.</p> <p>Hanham and Hanham Abbots Parish Council had approached Community Heartbeat Trust who was willing to provide ongoing support at no cost. This was a registered charity that relied on donations and councillors wished to make a financial contribution.</p> <p>Resolved: Hanham Parish Council to provide a one off donation of £50.00 to Community Heartbeat Trust.</p>
60.	<p>Matters Arising from Previous Meetings</p> <p>a) Data Protection Officer – Government amendment to the GDPR Bill ongoing.</p>

	<p>b) Remembrance Service. Cllr I Richardson provided councillors with an update and asked if a fellow councillor could be a deputy in case of need. Resolved: Cllr B Jackson to deputise for Cllr I Richardson in relation to this matter.</p> <p>Councillors wished to thank Cllr Richardson for all the work he was doing in liaising with all parties for the service.</p> <p>Cllr Glanville spoke about the next newsletter. The Clerk had provided some information of an alternative arrangement now adopted by Downend and Bromley Heath Parish Council. Rather than produce a newsletter each quarter they paid each month for a page in a local free paper which is delivered door to door. Costs were compared and the pros and cons deliberated. Cllr Glanville stated that his health had improved slightly and he would like to try to continue with the existing arrangements for now with a view to producing the next newsletter towards the end of the year. Councillors were in support of this and no changes would be made for the present.</p>
61.	<p>Reports from Parish Council representatives from other meetings</p> <p>None.</p>
62.	<p>Correspondence from South Gloucestershire Council</p> <p>None.</p>
63.	<p>Correspondence from other sources</p> <p>Invite from Oldland Parish Council to attend a Parish Council Evening on 17th October 2018. It was noted that this was also the same evening as the SGC Full Council meeting. Resolved: Clerk to send apologies on behalf of the Chair.</p>
64.	<p>Members points of information</p> <p>Cllr Glanville reported that some of the block paving in the High street would be temporarily removed to carry out contracted work.</p>
65.	<p>Date of next meeting</p> <p>Next planned meeting of the Full Council, Wednesday 3rd October 2018 at 7.30pm in the Whittuck Room, Hanham Community Centre.</p>

Meeting ended at 8.35pm

Chairman