



# HANHAM PARISH COUNCIL

## Minutes of the Hanham Parish Full Council Meeting held on Wednesday 7<sup>th</sup> November 2018, in the Whittuck Room, Hanham Community Centre

MEETING COMMENCED AT 7.30pm.

**Present:** Chair-Councillor Ian Richardson

Councillors: Betty Gearing, Paul Glanville, John Goddard, Heather Goddard, Bernard Jackson, Brenda Langley and John Lewis.

**Clerk:** Nicola Little.

Members of the public: 1

<b>81.</b>	<b>Apologies for absence</b>  Cllr June Bamford, family commitment. Cllr Jacqui Carley, approved long term absence.
<b>82.</b>	<b>Chairman's Remarks</b>  The Chair welcomed councillors and public to the meeting and relayed the evacuation procedures in the event of a fire.
<b>83.</b>	<b>Declarations of Interest and requests for dispensations</b>  None.
<b>84.</b>	<b>Confirmation of Minutes</b>  The Chair asked that the minutes of the Full Council of 3 <sup>rd</sup> October 2018 be approved. <b>Resolved:</b> That the minutes of the Full Council of 3 <sup>rd</sup> October 2018 are approved as a correct record and signed by the Chairman.
<b>85.</b>	<b>Adjourn for Public Participation</b>  No members of the public wished to speak  <u>District Councillors Report</u>  - SGC Consultation re Boco FC, Greenbank Road - results are now available to view online - Hanham Library, proceeding with open access ----- The Chair thanked the District Cllrs for their report.
<b>86.</b>	<b>Meeting Reconvened</b>

87.	<p><b>Planning Matters</b></p> <p>a) No planning applications to be considered this month.</p> <p>b) Councillors confirmed that they had all received information from the Clerk about changes to the SGC planning system from 1<sup>st</sup> November 2018.</p>														
88.	<p><b>Finance</b></p> <p>a) The Chair of finance provided a verbal report. The Finance Committee will meet on 20<sup>th</sup> November to look at the precept requirements for next year's budget.</p> <p><b>Balances of accounts</b> <b>As at 6<sup>th</sup> November 2018</b></p> <table data-bbox="268 555 1410 808"> <thead> <tr> <th></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>H.S.B.C. Treasurers Account</td> <td style="text-align: right;">1.70</td> </tr> <tr> <td>H.S.B.C. Money Manager Account</td> <td style="text-align: right;">72,554.54</td> </tr> <tr> <td>H.S.B.C. Election Account (earmarked reserves)</td> <td style="text-align: right;">21,774.49</td> </tr> <tr> <td>H.S.B.C. High Interest bond (earmarked reserves)</td> <td style="text-align: right;">11,800.16</td> </tr> <tr> <td>Nat West Community Fund</td> <td style="text-align: right;"><u>50,043.25</u></td> </tr> <tr> <td></td> <td style="text-align: right;">156,174.14</td> </tr> </tbody> </table> <p>b) Due to time restraints the Clerk sought verbal approval from councillors to reinvest funds in the High Interest Bond for a further 6 months. As there were no objections this was actioned with a maturity date of 29<sup>th</sup> April 2019. Duly noted.</p> <p>c) The council's insurance with Zurich is up for renewal on 12<sup>th</sup> December. The Clerk sought out an alternative like for like quote with a Came and Company however this was far more expensive.</p> <p>Zurich - one year deal £400.23, three year deal £390.72  Came and Co - one year deal £578.57, three year deal £549.64</p> <p><b>Resolved:</b> Remain with Zurich and sign up to the three year long term agreement.</p> <p>d) <b>Resolved:</b> Payments approved from the schedule provided.</p>		£	H.S.B.C. Treasurers Account	1.70	H.S.B.C. Money Manager Account	72,554.54	H.S.B.C. Election Account (earmarked reserves)	21,774.49	H.S.B.C. High Interest bond (earmarked reserves)	11,800.16	Nat West Community Fund	<u>50,043.25</u>		156,174.14
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89.	<p><b>Recommendations from Working Group</b></p> <p>Cllr B Langleigh reported to full council on behalf of the working group. Their remit was to acknowledge the comment from the internal auditor in relation to surplus funds and identify areas of expenditure. Four things were identified</p> <ol style="list-style-type: none"> <li>1. Replace the two deteriorating planters that are on the junction of Whittucks Road and the High Street. These should be replaced on a like for like basis in accordance with the information provided from Alison Brown Landscape Architect at SGC. The name of Hanham Parish Council should be embossed on the planters.</li> </ol> <p><b>Resolved:</b> Purchase approved, Clerk to make the necessary storage arrangements with Lee Hayward, SGC, until they are ready to be installed.</p> <ol style="list-style-type: none"> <li>2. New seats for the Memorial Garden. The two existing bench seats would be removed as one has been vandalised again and it is no longer cost effective to maintain or repair either. The recommendation is to replace with three World War Memorial bench seats which are virtually vandal proof, all made from steel and galvanised for weather protection. Each with a dedicated plaque. These are bespoke items and it was not possible to get a like for like quote. Councillors acknowledged this.</li> </ol>														

	<p><b>Resolved:</b> Purchase approved, Clerk to arrange for disposal of the old bench seats along with storage and installation of the new seats with a suitable contractor.</p> <p>3. Engage a Litter Picker. Various ideas were discussed and further investigation would be needed before this matter could be progressed.</p> <p>4. Further investments. The parish council could look at investment of funds for an identified project over a number of years. At the suggestion of the Clerk this will be put on hold until the new council is formed in May 2019.</p>
<b>90.</b>	<p><b>Newsletter</b></p> <p>Cllr Glanville reported that his health was improving and with the assistance of Cllr B Gearing he aimed to produce an Autumn/ Winter newsletter. A draft would be ready in a few weeks which he would email to councillors for approval before going to print. He asked that fellow councillors forward any items of interest to him for consideration.</p>
<b>91.</b>	<p><b>Matters Arising from Previous Meetings</b></p> <p>a) Remembrance Service. Cllr I Richardson provided councillors with an update; everything was on track for the 11<sup>th</sup> November service with a 10.45am prompt start.</p> <p>b) Replacement Bin, Dean Walk. The Clerk reported that she had communicated the response of this council following the October meeting to Alison Richards at SGC on 4<sup>th</sup> October this had been subsequently followed with a chasing email on 29<sup>th</sup> October 2018. Neither had been acknowledged. Councillors expressed their disappointment in this regard.</p> <p><b>Resolved:</b> Clerk to send a further email to Alison Richards asking for a prompt response copying this into Mark King, Head of Street Care at SGC.</p>
<b>92.</b>	<p><b>Reports from Parish Council representatives from other meetings</b></p> <p>Cllr B Jackson, Hanham Traders Meeting. Xmas Fayre will be in the High Street on Saturday 1<sup>st</sup> December, road closure from 2.30pm to 6.30pm.</p>
<b>93.</b>	<p><b>Correspondence from South Gloucestershire Council</b></p> <p>None.</p>
<b>94.</b>	<p><b>Correspondence from other sources</b></p> <p>None.</p>
<b>95.</b>	<p><b>Members points of information</b></p> <p>Cllr John Lewis reported that the SGC Traffic Regulation Orders in relation to Greenbank Road that had been circulated to interested parties had caused some confusion showing different operating dates and duration of work. The Clerk would investigate.</p>
<b>96.</b>	<p><b>Date of next meeting</b></p> <p>Next planned meeting of the Full Council, Wednesday 5th December 2018 at 7.30pm in the Whittuck Room, Hanham Community Centre.</p>

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Meeting ended at 8.25pm

Chairman .....