



HANHAM PARISH COUNCIL

Minutes of Hanham Parish Full Council Meeting held in the Whittuck Room, Hanham Community Centre on 1st September 2021

MEETING COMMENCED AT 7.30pm.

Present: Chair-Councillor Ian Richardson.

Councillors: John Ball, June Bamford, Paul Glanville, John Goddard, Bernard Jackson, Brenda Langley, Jason Pearce and Matt Pitts.

Clerk: Nicola Little.

Members of the public: None

1. **Apologies for absence**

The Chair updated councillors on Cllr Carley's health. She had hoped to return to the September meeting however she has suffered a medical setback which will delay her return. **Resolved:** Further long-term absence approved due to medical reasons.

2. **Chairman's Remarks**

The Chair welcomed councillors back to physical meetings and reminded everyone present of the evacuation procedures in the event of a fire.

3. **Urgent Actions**

Scheme of Delegation – the Clerk presented councillors with a record of payments made on their behalf since the May 2021 meeting. The scheme of delegation had now expired with all responsibilities transferred back to this council. Duly noted.

4. **Declarations of Interest and requests for dispensations**

None.

5. **Confirmation of Minutes**

The Chair asked that the minutes of the Full Council of 5th May 2021 be approved.

Resolved: That the minutes of the Full Council of 5th May 2021 are approved as a correct record and signed by the Chairman.

6. Adjourn for Public Participation

No members of the public present.

District Councillors Report

Cllr June Bamford had been contacted by a local resident with a list of complaints relating to AEK-BOCO's development work on Greenbank Road Playing Field. Enforcement Officers at South Glos Council are investigating.

This was duly noted by the parish council, councillors reiterated that the land belongs to South Glos Council and the responsibility is theirs.

7. Meeting Reconvened

8. Planning Matters

None.

9. Finance

a) The Chair of Finance provided a verbal report.

The Clerk has already provided details of payments made under the Scheme of Delegation, this has now ended and responsibility for authorisation of payments will return to the parish council. All expenditure is within the defined limits and has been carefully monitored by the Clerk during the absence of parish meetings.

Account Balance as at 31/8/21

	£
HSBC Treasurers Account	655.94
Election Account	21,320.89
High Interest Business Bond	11,810.96
High Interest Money Manager Account	78,292.24
Nat West Parish account	50,215.78
Nat West Bus Current account	<u>20,000.00</u>
Total	182,295.81

b) The Clerk has undertaken a review of the bank mandates and a signatory needs to be removed. This had been deferred until the first physical meeting of the parish council, following lockdown in order to gain all the necessary penned signatures for the revised mandates. **Resolved:** Removal of Louise George as a signatory from all accounts.

c) **Resolved:** Payment of accounts approved from the schedule provided.

10. Remembrance Service in Hanham

The Chair reported that he had spoken with Rev Peter Cook and it had been agreed that the service would go ahead on Sunday 14th November 2021 at 11.00am in Hanham Memorial Garden. The Chair will liaise with the community centre however individual groups will now need to make their own arrangements for wreaths and crosses as a supply will no longer be available on the day.

11. Matters Arising from Previous Meetings

- Laburnum Road car park, electric car charging bays, stats continue to show it is only used 5% of the time. The charging cost is significantly higher than some outlets.
- Homes England, formal plans have yet to be submitted.
- Graffiti in the High Street - ongoing.

12. Reports from Parish Council Representatives from other meetings

Cllr B Jackson- Hanham Community Centre Trustee meeting.

13. Correspondence from South Glos Council

None

14. Correspondence from other sources

Friday Night Project, quarterly report provided by Creative Youth Network. Duly noted.

15. Members points of information

Cllr B Jackson reported that Hanham Business and Community Partnership meetings will resume. Date to be determined.

The Clerk informed the council that she was unhappy with the number of unnecessary questions being asked for this year's external audit with PKF Littlejohn when they had all the relevant information required. She had made a complaint to Avon Local Council's County Secretary, Deborah White, who collates feedback from local council's each year to the quality of the audits.

16. Date of next meeting

Wednesday 6th October 2021 at 7.30pm, Hanham Community Centre

Meeting ended at 8.10 pm.

Chairman